



IMPORTANT NOTICE

PUBLIC LISTING OF CURRENT REGISTRATIONS ON THE ENERGY RATING WEBSITE

This is an important notice that affects all users of the on-line Energy Rating registration database. From 1 April 2011 a new system to manage the currency of public listings of products on the Energy Rating database will apply.

You need to read, understand and act on this notice or it may lead to the de-listing of some of your products from publicly available registration information on www.energyrating.gov.au.

Registration approvals for products subject to energy labelling and/or minimum energy performance standards normally last for a period of 5 years (excluding NZ). Product registration information is made publicly available at www.energyrating.gov.au for the life of the registration. Many products however are only available in the market for a couple of years following registration, yet these products remain on the public listing years after stocks have run out.

The public listing of a considerable number of energy rated products that are no longer available to purchase has resulted in a significant number of consumer complaints, dissatisfaction and frustration when researching to buy a product.

The on-line database system that you use to lodge applications for approval has for some years included a facility (formerly known as the 'Off Market' facility) that allows suppliers to de-list a product from the Energy Rating website when that product is no longer available while maintaining the approved status of the registration. Unfortunately this facility is not well known and hardly ever used by suppliers to de-list unavailable products.

Therefore a different way of ensuring generally only available product is listed on the public listing needs to be implemented.

Under the new system registered product will automatically default to the "run-out" listing on the public website unless suppliers have confirmed the registered product is still available.

You will need to confirm the availability of your product on an annual basis by 31 March each year starting in 2011.

Currently the initial expiry date of a product registration is the second occurrence of 31 March after the date of registration (this is known as the rollover date). If there are no changes to the relevant product standard which would require re-registration, then the registration is automatically extended for one year each 1 April until a date five years from the date of registration. In the case of New Zealand, the roll-over date will continue to be extended until the registration is grandfathered (ie following a change to the standard). Following grandfathering, all relevant registrations are moved to the "Run-out" listing.



Under the proposed new arrangements, while a registration will continue to be automatically extended on an annual basis as described above, unless you have confirmed the registered model is still available, it will automatically be transferred to the “Run out” listing on the Energy Rating website.

Following is a summary of how the new “Run-out” date system operates:

- By default all products when registered are assigned a “Run-out” date. This is the date on which the product shall be de-listed from the public website in the absence of any action by you the applicant.
- The “Run-out” date is automatically set at the time of registration to the same date as the rollover date. Normally this is the second occurrence of 31 March (eg if I registered a product in January 2010 its run-out date would be set to 31/3/2011, if I register it in June 2010 it would be set to 31/3/2012).
- At the start of each year (following an automated email notification process) applicants shall be expected to review the “Run-out” listing for each of their current registrations and either accept the run-out date or elect to extend that date. Extension is by default to 31 March of the following year although you can set an earlier date if you know your product will be off market sooner.
- Each night the database reviews the run-out dates of all approved records and where the current date exceeds the run out date the record will be de-listed from the public website listing. In most instances this would occur on 1 April each year unless you had nominated an earlier date as noted above.
- Applicants can enter the database at any time after 31 March and confirm availability for that year (ie if they forgot to do it before that date) and the product will be re-listed the following day.
- De-listed products will be contained in a “Run-out” listing for a period of up to 12 months after the date on which the products registration expires. Products on the run-out list can be viewed by ticking the box in the yellow shaded area when using the search and compare appliances function on www.energyrating.gov.au.

The exact process for extending a run-out date is explained on the following page which is an extract from the latest user guide (the complete user guide is available at <http://www.energyrating.gov.au/pubs/instructions-for-users.pdf>). **Please confirm the availability of your product prior to 31/3/2011 or your product will be moved to the “run-out” listing.**

For further information you can contact:

The Department of Climate Change and Energy Efficiency

Email: E3.Compliance@climatechange.gov.au



Instructions for Managing “Run-out” dates:

At some time between 1 January and 31 March each year¹, database users need to review the run-out dates associated with each approved record and extend those dates as required. To do this the following process should be followed:

1. Log in to your registration account. From the home page select “All Records” under the heading “Search My Records”. The registration search page will now appear (see below).
2. In the search settings for “status” select “Approved or Expiring”, then left mouse click on the “Search” button to the right. (See also section 3 of the user guide for more information on searching)
3. A list of all your approved products currently displaying on the public website shall appear in the list below. The second column from the right “Available throughout 20XX” will either have a “No” or a “Yes” in it. After 1 January each year, “Yes” would normally only appear for products registered in the past 9 months.
4. If the record has a “No” in this column this indicates that if no further action is taken the product will be de-listed from the public website on the date noted (usually 1 April of the current year). To extend this for a further year place the cursor over the word “No” and a small window will pop up (see image below). Click on the “Extend Availability” button and the Run-out date will be extended to 31 March of the following year, the availability will be re set to “Yes” and the product shall continue to be listed on the public website until 31 March of the following year.

Find an Application or Registration for viewing editing or copying										
by Registration Number		Appliance All		Status Approved or Expiring		Search		Reset		
Action	Record ID	Status Energy	Appliance	Reg. Number	Reg. Date	Brand	Model	State	Available throughout 2010	Run-out Date
<input type="button" value="select an action"/>	30812	Approved	DT	XDT0005	25/10/06	BRAND MA	model A, model B	XREGTEST	Yes	2011-03-31
<input type="button" value="select an action"/>	30811	Approved	DT	XDT0001	22/01/2008	BRANDKS		XREGTEST	No	2010/3/31
<input type="button" value="select an action"/>	30810	Approved	DT	XDT0002	25/10/2006	BRAND RF			No	2010/3/31
<input type="button" value="select an action"/>	24770	Approved	EPS	XPS0002	2009/1/30	JUNK 7			No	2010/3/31
<input type="button" value="select an action"/>	18645	Expiring	HW	XHW0002	26/07/2005	EES TEST			No	2010/3/31

On market till 2010/3/31
Extend my registration to be available throughout 2010
Extend Availability

Should you wish to set the Run-out date to a date other than 31 March of the following year, click on the word “Yes” in the “Available throughout 20XX” column. A dialogue box will pop up (see below), set the appropriate date, then left mouse click on the “Update” button. The revised date will now appear in the far right hand “Run-out date” column.

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Action	Record ID	Status Energy	Appliance	Reg. Number	Reg. Date	Brand	Model	State	Available throughout 2010	Run-out Date
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<input type="button" value="select an action"/>	18645	Expiring	HW	XHW0002	26/07/2005	EES TEST			No	2010/3/31

On market till 2011-03-31
Change when my product(s) go off market
31 3 2011
Update

Note: If you miss the cut off date to extend your run-out date and your product is de-listed from the main public listing you can re-instate your listing by following step 4 above.

¹ Note that in this first year of operation only, registrants can enter the system at any time between 1 November 2010 and 31 March 2011, to review and confirm product availability throughout 2011.